

Washington County Board of Health
Meeting Minutes
January 12, 2010

Board Members	Present	Staff	Present
Wilbert Antill	Yes	Kathleen Meckstroth	Yes
Richard Daniell	Yes	Jeannie Farnsworth	No
Dr. Todd Myers	Yes	Valerie Betkoski	Yes
Bob Powell	Yes	Ken Robinson	Yes
Jim Rodgers	No		
Steve Johnson, Alt.	Yes		

The Board meeting was called to order by President Wilbert Antill.

Mr. Powell moved approval of the minutes from the December 8, 2009 meeting of the Board. Second Dr. Myers. Motion carried

In the absence of Ms. Farnsworth, Dr. Meckstroth presented the fiscal report as distributed. The amount of carry-over was discussed and remains a concern of the Board members.

Budgets for grants awarded for the new fiscal year 2010 were presented for approval. These budgets reflect the award and the allowable expenses under the grant guidelines. Mr. Daniell moved approval, seconded by Mr. Powell. Motion carried.

The Health Commissioner's report was presented as distributed. Discussion followed regarding the possible contract with Belpre for nursing services. Dr. Meckstroth explained that since a new city council was now in place the resolution for contracting with Community Action had been referred to the Rules Committee. She will be attending that meeting on January 25, 2010 and will follow up with the Board on any information from that meeting.

Ms. Betkoski presented the public health nursing report. H1N1 clinics are in full swing and we are currently scheduling school based clinics for second doses. A mass clinic is scheduled for Belpre from 2-6 pm on Tuesday, January 19. Vaccine is now available for all who want the shots and we will continue to offer H1N1 at our regularly scheduled immunization clinics.

BCMh is continuing to see patients and billing has improved. Bethany Gaul, RN, BCMh nurse continues to find new ways of delivering services to families and continues to increase home visits to families she serves.

Mr. Robinson presented the environmental health report as distributed. There remains the computer glitch with the reporting of food inspections so numbers of

inspections completed is not accurate on the monthly report. This needs to be remedied so that accurate reports can be generated.

The refund requested last month for Mr. Wingrove has not been submitted. The check was written under a different name and must be credited back to that individual. The fiscal office is following through with the request.

The following out of county travel was presented for approval
Midwest Workshop, Columbus, Mar 9-11 (Robinson, Lane)
Registration \$10 per day, per diem, time and travel
OAPI Annual Conference, Columbus, Feb 21-24 (Touvell)
Registration \$200, per diem, time and travel
Mr. Powell moved approval. Second Dr. Myers. Motion carried.

Old Business: Because of the flu pandemic that occurred this past fall and because of the need for all staff to be active in immunization clinics, furlough days were suspended. However, some employees did take the required number prior to this suspension. Others have taken some of the days but not all. The question remained as to how the health department can equitably address the issue. Three options were given for consideration:

1. Pay employees for the days that they were furloughed.
2. Give employees administrative time with pay for the days they were furloughed.
3. Require all employees to take days originally required under the furlough policy.

After a lengthy discussion on the pros and cons of each of these proposals, Dr. Myers moved that each employee must complete the requirement to use furlough days as assigned by July 1, 2010. Second Mr. Powell. Motion carried.

New Business: The County Auditor has developed a new policy that requires a signature from the Health Department on all purchase orders submitted to the Auditor's office. Mr. Powell moved that the authorization to sign purchase orders is given to the Health Commissioner and/or her designee. Second Dr. Myers. Motion carried.

The Retail food establishment and food service operations fees for 2010 were presented to the Board. These fees remain the same as 2009 with the exception of a slight decrease in fees at risk level 4 for establishments greater than 25,000 sq. ft. At this time no such establishments exist in Washington County.

A refund was requested by the dental clinic for Kevin Sunderman for payment received. Medicaid was also billed and payment has been received from Medicaid so Mr. Sunderman is due a refund of \$60.00. Mr. Daniell moved approval. Second Mr. Powell. Motion carried.

There being no further business, the meeting was adjourned at 8:35 p.m.

Respectfully submitted,

Kathleen Meckstroth, Secretary

Wilbert Antill, President