

Washington County Board of Health

Meeting Minutes

October 12, 2010

Board Members	Present	Staff	Present
Wilbert Antill	Yes	Kathleen Meckstroth	Yes
Richard Daniell	Yes	Jeannie Farnsworth	Yes
Dr. Todd Myers	No	Valerie Betkoski	Yes
Bob Powell	No	Ken Robinson	Yes
Jim Rodgers	No		
Steve Johnson, Alt.	Yes		

The regularly scheduled meeting of the Washington County Board of Health was called to order by President, Wilbert Antill at 7:05 p.m.

Mr. Daniell moved approval of the minutes of the September 14 meeting. Second Mr. Johnson. Motion carried.

Ms. Farnsworth presented a detailed report of the state of the finances for the department. She stressed that there would need to be further appropriations in salary line items to meet the needs of the department through the end of the year. The dental clinic while improving in billing and numbers of patients served is still behind in the amount of funding needed to meet expenses until the end of the year.

A list of bills was presented for approval. It was made clear to the Board that there was funding to cover these obligations. No bills are submitted for approval unless such funding exists. Mr. Johnson moved approval of the bills. Second Mr. Daniell. Motion carried.

A list of budget actions was presented for approval. Most of these were associated with the closeout of the PHEP and PHER grants. Mr. Daniell moved approval. Second Mr. Johnson. Motion carried.

Because of the amount necessary to return to the Ohio Department of Health for the PHEP/PHER grant and the need for a purchase order to do so, a Then and Now statement was required to be signed by the Board President. Mr. Daniell moved approval of the Then and Now. Second Mr. Johnson. Motion carried.

The reconciliation reports for the bank and auditor were available for review.

Dr. Meckstroth presented the health commissioner's report as written and previously distributed. She added two additional items to her report. The first of these was a letter from the State Treasurer asking that the Health Department consider electronic payment for vital statistics. At this time, the County treasurer's office is not set up to do this. The Board requested that the county treasurer provide a letter to the Health Department stating the current policy. Secondly, Dr. Meckstroth informed the Board of a recent Attorney General's opinion on Board of Health members as employees. This is being further reviewed through the Ohio Association of Local Boards of Health (OALBH).

The Public Health Nursing report was presented by Ms. Betkoski. Flu shots dominate the work of the department at this time. Childhood immunizations have increased slightly because several physicians

are no longer giving childhood vaccines in their offices. Barb Piehowicz will be working less until the end of the year because of salary funding issues.

Mr. Robinson presented the Environmental Health report. A new Dollar General in New Matamoras was inspected and is now ready for opening on October 13. A letter was received from an attorney's office in Toledo requesting information on our licensing of garbage haulers. Dr. Meckstroth reminded the Board that we do not license the trucks but charge an annual inspection fee as is stated in the letter accompanying the annual request for fees to be submitted. The health department complied with the public records request and submitted the information to the attorney's office.

Private water rules, pool regulations, and sewage rules are all being drafted by ODH at this time. The Board will be kept informed of the changes as they are reviewed.

The following out of county travel was presented for approval:

October 27- fetal death record training, Pomeroy (Thompson)

November 8- Medicaid electronic dental billing, Columbus (Thompson, Miller)

Time and travel only on both trainings.

Mr. Johnson moved approval. Second, Mr. Daniell. Motion carried.

Old Business: None

New Business: A review of the personnel policy on working overtime was discussed in relationship to a request for a member of the dental staff to take on custodial duties after hours. After a lengthy discussion on the pros and cons of overtime work and department morale, Mr. Daniell moved and Mr. Johnson seconded, that overtime would not be available under the current circumstances, but that it may be reviewed at a later date. Motion carried.

There being no further business coming before the Board, the meeting was adjourned at 8:45 p.m.

Respectfully submitted,

Kathleen Meckstroth, Secretary

Wilbert Antill, President