

Washington County Board of Health

Meeting Minutes

April 13, 2010

Board Members	Present	Staff	Present
Wilbert Antill	Yes	Kathleen Meckstroth	Yes
Richard Daniell	Yes	Jeannie Farnsworth	Yes
Dr. Todd Myers	No	Valerie Betkoski	No
Bob Powell	No	Ken Robinson	No
Jim Rodgers	Yes		
Steve Johnson, Alt.	Yes		

The regular scheduled meeting of the Washington County Board of Health was called to order by the President, Wilbert Antill.

Mr. Rodgers moved approval of the minutes from the March 16 meeting. Second Mr. Daniell. Motion carried.

Mr. Antill turned the meeting over to Dr. Meckstroth for the purpose of reorganization of the Board of Health. Dr. Meckstroth called for nominations for President. Mr. Rodgers nominated Mr. Antill. Second Mr. Daniell. The nominations were closed and Mr. Antill was elected President by acclamation.

Mr. Antill nominated Mr. Daniell for President Pro Tempore. Second Mr. Rodgers. Mr. Daniell nominated Mr. Powell for President Pro Tempore but this nomination died for a lack of a second. Nominations were closed and Mr. Daniell was elected by acclamation.

Dr. Meckstroth relinquished the chair to Mr. Antill, newly elected President.

Ms. Farnsworth presented the financial report. She distributed several quarterly graphs showing total revenue and expenses and totals for BCMH, plumbing program and the dental clinic. BCMH is improving steadily. However, plumbing and the dental clinic are lagging behind predictions. The funding for the clinic shows that approximately \$19,000, over the grant amount, must be received each month in order to meet expenses. Dr. Meckstroth explained that \$42, 756.00 has been billed to Medicaid. Over 50 percent of that amount should be realized based on Medicaid reimbursements. The clinic is consistently billing at a level that should help with the budgetary issues, but payments have not kept up with the billing. The Board will continue to monitor the clinic finances.

A "Then and now" was requested for approval for a purchase order that was not opened in a timely manner. Mr. Daniell moved approval. Second Mr. Rodgers. Motion carried.

The list of bills to be paid was presented for approval. Mr. Rodgers moved approval. Second Mr. Daniell. Motion carried.

Several budget actions were necessary since the last meeting of the Board to request advances to and from general funds to grant programs and for the repayment of the County Commissioners.

Dr. Meckstroth presented the Health Commissioner's report. In addition to her written report, she explained the survey that was completed by the Township Trustees and what these particular programs meant for the Health Department. An explanation will be given to the trustees at a future meeting.

Dr. Meckstroth presented the public health nursing report in the absence of Ms. Betkoski. Nursing staff are working toward a date for Healthy Happenings, probably late in June.

Mr. Robinson presented the Environmental Health report. The number of inspections and septic permits are continuing to increase with better weather.

The following out of county travel was submitted for approval:

(Combined) Spring Health Commissioner's Conference, May 10-12 (Meckstroth)

Registration (\$175.00), per Diem, time and travel

Combined Conference, May 10 (Betkoski)

Time and travel only

Annual ACCN Research Seminar "Addressing Cancer Health Disparities in Appalachia, May 6, Columbus (Betkoski)

Time and Travel Only

Public Health Financial Management, July 19-23, Columbus (Meckstroth, King)

Registration (\$675) per Diem, time and travel

This week long course is part of the OSU Summer Institute in Public Health Practice Methods and can be paid through the PHEP grant.

Mr. Johnson moved approval. Second Mr. Rodgers. Motion carried with Mr. Daniell voting nay.

Old Business: The Announcement of Vacancies Policy was presented for review and approval. Mr. Johnson moved approval. Second Mr. Rodgers. Motion carried.

New Business: The Grievance policy was not ready for distribution so this policy will be placed on the May agenda.

The meeting was adjourned at 8:40 p.m.

Respectfully submitted,

Kathleen Meckstroth, Secretary

Wilbert Antill, President