

WASHINGTON COUNTY BOARD OF HEALTH  
May 11, 2010

Wilbert Antill, Board President, called the meeting to order at 7:02 pm.

<input checked="" type="checkbox"/> Wilbert Antill	<input type="checkbox"/> Kathleen Meckstroth
<input checked="" type="checkbox"/> Richard Daniell	<input checked="" type="checkbox"/> Jeannie Farnsworth
<input checked="" type="checkbox"/> Jim Rodgers	<input checked="" type="checkbox"/> Val Betkoski
<input checked="" type="checkbox"/> Steve Johnson	<input type="checkbox"/> Ken Robinson
<input checked="" type="checkbox"/> Todd Myers, M.D.	
<input type="checkbox"/> Bob Powell	

Richard Daniell moved and Todd Myers seconded that the minutes of the April 13, 2010 meeting be approved as mailed. Motion carried unanimously.

Ms. Farnsworth had a presentation of graphs showing the highlights of the financial status of the health department. A copy can be found attached to minutes. There was much discussion about the financial status of the SEO Dental Clinic and what has been done to improve efficiency and fill the appointment slots. It was noted that the clinic is \$4,700 short of meeting the target revenue so far this year, which is over \$1,000 per month. Dr. Myers asked if the clinic utilizes a third party billing service. It does not. He thinks it is possible that a third party billing service could reduce the denial rate and bring in more money. He will ask around to see what services are available and discuss this with Dr. Meckstroth.

Budget Action Items for 4/16/10 \$10,000 cash advance to SEODC, 4/30/10 to establish Special Revenue/Projects Fund, and 5/3/10 \$12,000 cash advance to SEO Dental Clinic were presented for approval. Jim Rodgers moved and Todd Myers seconded the approval of the budget actions. Motion carried unanimously.

A list of bills was submitted for approval. There are duplicates from the April 2010 meeting on the list. The April list was available for review. Todd Myers moved and Jim Rodgers seconded the bills be approved for payment. Motion carried 4 - 0.

A Then And Now for returning unused Sealant Grant funds was submitted for approval. Richard Daniell moved and Todd Myers seconded that the Then and Now for repayment of unused funds be approved. Motion carried unanimously.

The Health Commissioner's written report was presented to the Board. It was noted that the audit has been suspended due to the temporary reassignment of the auditor to another site that is behind schedule to meet a June 30 deadline. The deadline for this department's audit is September 30. So far there have been no unexpected findings or weaknesses noted in the audit.

In the absence of the Director of Nursing, Ms. Farnsworth presented the nursing reports. It was noted that BCMH billing seems to be doing well. The board wished to express their approval of Ms. Gaul's performance in the time she has been here, recognizing she has done very well in a relatively short amount of time. They are satisfied with the statistical report found in the HDIS program as an activity report at this time.

Mr. Robinson presented the Environmental Health report. Other than a drop in the number of nuisance complaints, the numbers appear to be about the same.

Mr. Robinson presented a plat submitted by Bob Allen for approval. This plat had been previously approved for seven (7) lots. It has been redrawn for four (4) lots. Richard Daniell moved and Jim Rodgers seconded the motion that the plat be approved with the legend updated to specify that regular septic tanks with leaching systems were required on four (4) lots. Motion carried unanimously.

Mr. Robinson presented a resolution and letter requesting the Ohio EPA to come perform testing to determine the source of nitrates in the Putnam Water System. Attached to the letter and resolution was a table of test results and a graph showing the levels of nitrates. The pattern is that the level of nitrates seems to spike and recede, but over time shows an upward trend. In order for the EPA to perform the testing needed to determine the source of contamination a letter is required from the local board of health. Dr. Myers shared that nitrates block the red blood cells from carrying oxygen through the body. Mr. Robinson reported that in a meeting with the OEPA it was said the Putnam Water System has the highest nitrate levels in the state. Jim Rodgers moved and Todd Myers seconded the approval of the resolution and the sending of the letter. Mr. Daniell expressed concern that the timeframe of the testing data presented in the table and that on the graph did not match and led him to question the source of the data for the graph. Concern was also expressed that the Board of Health would be setting a precedent of calling in the EPA to handle local issues. It was noted that in the case of areas being evaluated for public sewer it is common practice to request EPA evaluation. Motion carried 3 - 1.

Mr. Robinson presented the field approval for Myers Septic. Myers Septic has requested approval for a field to be licensed for sewage application. Steve Johnson moved and Todd Myers seconded the motion that the field be approved for sewage application. After some discussion of slope, potential for run-off and discussion of effect on existing residences there were no complications apparent. Motion carried unanimously.

Ms. Farnsworth presented the out of county travel request. The only request is for a "Your Best Self: Staying Resilient and Focused Under Pressure". The seminar is June 29 and 30 at Salt Fork Lodge. This program is joint project of the South East PHEP region toward which this Health Department is contributing \$1,000 of the presenter's fee. Steve Johnson moved and Jim Rodgers seconded the motion that employees be permitted to attend as long as the department remained open for business with attendees to be determined at the discretion of the Health Commissioner. No overnight accommodation is approved. Motion carried unanimously.

There being no unfinished business to conduct, Ms. Farnsworth presented the Grievance Policy and Procedure (Attached) for approval. Todd Myers moved and Jim Rodger seconded the motion the Grievance Policy and Procedure be approved.

Ms. Farnsworth presented the Mileage Reimbursement resolution for discussion. In the absence of hard data on how much this would cost, Todd Myers moved and Jim Rodgers seconded that the Board table the resolution pending further information. Motion carried unanimously.

Ms. Farnsworth presented the fee resolutions for the Temporary Tattoo Establishments and Head Lice Checks. Todd Myers moved and Jim Rodgers seconded the motion that the Temporary Tattoo Establishment fee resolution be adopted as read. Motion carried unanimously.

Jim Rodgers moved and Todd Myers seconded the Head Lice Check fee resolution be adopted as read. Motion carried unanimously.

There being no executive session requested, the meeting adjourned at 8:37 p.m.

Next meeting: June 8, 2010 at 7 p.m.

Respectfully Submitted,

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Jeannie W. Farnsworth, Computer Coordinator      Wilbert Antill, President