

Washington County Board of Health
Meeting Minutes
October 14, 2008

The regularly scheduled meeting of the Washington County Board of Health was called to order by President Wilbert Antill with the following members present: Wilbert Antill, Richard Daniell, Bob Powell, and alternate Steve Johnson. Absent: Dr. Todd Myers and Jim Rodgers. Staff present: Ken Robinson, Valerie Betkoski, Jeannie Farnsworth, and Dr. Kathleen Meckstroth

Mr. Daniell moved to approve the minutes with a correction of the "contact" to "contract" in the first paragraph under "New Business". Second Mr. Powell. Motion carried.

Ms. Farnsworth presented the financial report. The county allotment was received in September. Flu shot money is starting to come in. Licensing of mobile home parks, land applications, installers, pumpers, and haulers will all be due January 1 and thus should be paid in December. Mr. Daniell asked how carry-over is shown on the report. Ms. Farnsworth pointed out the carry-over report and explained its meaning.

The county auditor reconciliation report was available for review by the Board.

Budget actions requested for the following:

Dental Sealant fund	
Transfer from equipment to travel	\$2,498.00
Public Health Infrastructure	
Cash Advance from Public Health Infrastructure to District Board of Health to pay back amount previously advanced from DBH fund into PHI	\$12,500.00
Dental Sealant fund	
Additional appropriation in PERS	\$160.00
Medical Reserve Corps	
Reductions in appropriations	
Salaries	(\$552.80)
Medicare	(8.43)
PERS	(81.49)
District Board of Health	
Advances out to return advance to County Commissioners	\$25,000.00
Amended Certificate Medical Reserve Corps	
Fee for service	(\$1,226.00)
Cardiovascular Health	
Transfer from supplies to equipment	\$2,300.00

Mr. Daniell moved approval of budget action items, seconded by Mr. Powell. Motion carried.

Dr. Meckstroth presented the Health Commissioner's report as previously distributed. Question was asked on when we waive fees. Dr. Meckstroth explained that fees are waived only in clinics and only when client has no method of payment. In the dental clinic, fees are waived only after a statement is presented and under considerable scrutiny. Most dental patients who pay for services pay a minimum of 20% of the posted fees. Other fees would be waived only with a resolution from the Board of Health.

Ms. Betkoski presented the Public Health Nursing report. Flu clinics have started and we have been asked to give shots at the Senior Center in Belpre. The Belpre Health Department had not received any vaccine this year and could not bill Medicare. A bacterial meningitis case was reported and the patient was hospitalized in Columbus. Previously, the patient had been offered the meningitis vaccine through our immunization clinic but had turned it down. Mr. Daniell asked questions regarding children in BCMH. He asked how children are found and how they are referred for these services. He also asked if Barb Guckert, the BCMH nurse could present a short summary (30 minutes or less) to the Board of what BCMH does.

Mr. Robinson presented the Environmental Health report. He clarified that there were actually 103 septic permits issued so far in 2008. Mr. Robinson presented more information regarding the variance on the Wepler property issued at the September Board meeting. Environmental Health had received more information regarding the second trailer and found that this trailer was put in place with no septic system much later than originally presented. No permit was applied for at the time it was installed. Mr. Daniell moved that the variance be rescinded in light of this new information. Second Mr. Johnson in place of Mr. Powell who abstained due to a perceived conflict of interest. Motion carried.

The Headlee nuisance was again presented to the Board. The property is no longer licensed as a junk yard but does present an eyesore for the neighbors. By definition, the house is secure and does not present a public health nuisance. The Board requested the Mr. Robinson respond to the township trustees with this information.

A septic permit was requested for the Mosser property in Moss Run. The house has already been built prior receiving permit. The property is such that only an aerator with discharge will work on this piece of land. Both EPA and ODH have been consulted but at this point there is no solution.

Property in Marietta Township, listed as owned by Harris/Tewksberry on Route 7 across from Rink's Flea Market was presented for recommendations. The structures on the properties are unsafe and falling down. Mr. Powell moved that a letter be sent to the Township Trustees for removal of the structures.

A refund was requested for a temporary food license for Cougar football. Food could not be served as there was no electricity so the license was not needed. No inspection was made. Mr. Powell moved approval of refund of \$35.00. Second Mr. Daniell. Motion carried.

The following out of county meetings were approved for travel:

Local Health District Finance Officer's Forum, Oct 23, Columbus
(Farnsworth)

Time and travel only

NACCHO Advanced Practices Centers workgroup, Atlanta, Oct 22-24
(King)

Time, one meal, airport parking, and travel to and from airport. All other expenses paid by NACCHO

Mr. Daniell moved and Mr. Powell seconded a motion for approval of out of county travel. Motion carried.

Old Business:

The Board continued discussion concerning PERS of Barbara Guckert. Board members requested that information regarding back claims be sent to them for review.

New Business:

Because of the Veteran's Day holiday on the regularly scheduled Board meeting day, the November Board meeting was rescheduled to November 18 at 7 p.m. The first reading of the food licensing fees and the public hearing will be held that evening also. Mr. Daniell moved to approve and Mr. Powell seconded the change in meeting date and agenda for the November meeting. Motion carried.

The Comp Time policy was presented with some revision for Board approval. Mr. Powell moved approval and Mr. Daniell seconded. Motion carried.

Mr. Powell moved the Board into executive session at 9:30 p.m. to discuss evaluation and salary of Shila Harris, environmental health clerk, and the salary range for a new hire to fill the BCMH nurse position.

Mr. Antill Aye

Mr. Daniell Aye

Mr. Powell Aye

Mr. Powell moved the Board from executive session at 10:00 p.m. Second Mr. Daniell.

Mr. Antill Aye

Mr. Daniell Aye

Mr. Powell Aye

Mr. Powell moved that the wages for the new BCMH nurse position start at \$14.50 to \$15.00 per hour with probability of a \$0.50 per hour increase at the end of the probationary period. Second Mr. Daniell. Motion carried.

Mr. Daniell moved that in light of above satisfactory evaluation and in order to adjust for the cost of living increase, Shila Harris shall receive an increase in salary of \$0.70 per hour beginning with the first pay period following her probationary period completion. Motion carried.

The Board continued discussion on PERS and budget concerns with the concerns that the Board and Health Department be proactive rather than reactive on future issues wherever possible.

There being no further business coming before the Board, the meeting was adjourned at 11 p.m.

Respectfully submitted,

Kathleen Meckstroth
Secretary

Wilbert Antill
President