

Washington County General Health District
Board of Health Meeting
March 10, 2009
Minutes

The regularly scheduled Board of Health meeting was called to order by President Wilbert Antill at 7:02 p.m. The following Board members were in attendance: Wilbert Antill, Richard Daniell, Bob Powell, Steve Johnson, Alternate. Jim Rodgers and Dr. Todd Myers were absent from the meeting. Staff members present Val Betkoski, Director of Nursing; Ken Robinson, Director of Environmental Health; and Dr. Kathleen Meckstroth, Health Commissioner.

Mr. Daniell moved approval of the minutes of the January 13 meeting of the Board. Second, Mr. Powel. Motion carried.

In the absence of fiscal coordinator, Jeannie Farnsworth, Dr. Meckstroth presented the fiscal reports as prepared. The fiscal graphs were also discussed. Bank and county auditor reconciliation reports were available for review. Budget actions of 2/17/09, 1/22/09, 2/20/09, and 3/5/09 were presented for approval. Mr. Daniell moved approval. Second Mr. Powell. Motion carried.

The list of bills was presented for approval. Mr. Powell moved approval. Second Mr. Daniell. Motion carried.

Dr. Meckstroth presented her written report. In addition, she explained some of the new fees that are proposed in the governor's budget that has been introduced, including a \$5.00 increase in fees for vital statistics. She explained that the Association of Ohio Health Commissioners is taking a position of opposition to new fees and that she will be working with AOHC in contacting legislators regarding this position. Mr. Daniell asked if the new sewage law had been introduced and what would it mean for Washington County. Dr. Meckstroth replied that she had a copy of a draft as recommended by the sewage study committee, but that it had yet to be introduced. She would make a copy of the draft available to Board members. At this point it looks very similar to what is already in place.

Ms. Betkoski presented the public health nursing report. Our new BCMH nurse is currently working with the state coordinator and receiving training on various aspects of the program. She hopes to be billing shortly, and sees an increase in billing for allowable services. Further training on the billing component of the software is scheduled for April. A total of 14 infectious disease reports were investigated. A breakdown of investigations by county zip code was also presented for review.

Mr. Robinson presented the environmental health report. LeeAnn Hoon of the state manufactured home park program visited Washington County as a follow-

up to installations of manufactured homes. A number of homes were installed in the Washington County area without inspection of the seal from the manufactured home commission. Although the health department is not directly involved with these installations and inspections, several of the homes were in parks that we do inspect. Ken accompanied Ms. Hoon on this investigation.

A request was made for a waiver of the plumbing plan review fee for the Holy Smokes Event Center. The permit fee and a field inspection fee have been charged, but the plan review was of an existing facility with no changes to the plan. Mr. Daniell moved waiver of the plan review fee. Second Mr. Powell. Motion carried.

A list of out of county meetings was presented for approval.

March 4-5, Healthy Homes Training, Athens (Betkoski)

Time and travel only

March 24, 25 Midwest Conference for Sanitarians, Columbus (Lane, Robinson) Lane one day, time travel, registration

Robinson one day, time travel, registration

April 14-17, NPHPSP/MAPP training, Columbus (King)

Time, Travel, per Diem

Mr. Powell moved approval. Second Mr. Daniell. Motion carried.

Old Business: The replacement of the copier was discussed. Since the Lanier copier is not working and since the cost of buying a new copier is not budgeted, a more cost efficient option is the lease of a copier. Several have been reviewed but the price comparisons are not complete at this time. Dr. Meckstroth requested approval from the Board to proceed with the most cost efficient lease that would provide for the needs of the health department. Mr. Powell moved approval. Second Mr. Daniell. Motion carried.

New Business: The health department's emergency operation plan was presented for approval. Mr. Daniell moved approval but noted that the signature page should be updated to include current board members and their official designations. Second, Mr. Powell. Motion carried.

The general fund operating budget for 2010 was presented for approval. Mr. Powell moved approval. Second Mr. Daniell. With all members present voting in the affirmative, the budget for 2010 was approved.

The Ohio Department of Health will not be furnishing as much flu vaccine to local health departments as it has in the past. For that reason, we have had to reserve a larger amount of vaccine through the drug manufacturer. The cost is considerable, although AOHC is working through a purchase agreement to lower the cost to local health departments. Because we have placed 2,500 doses on

hold for our health department, the funds anticipated for vaccine have been encumbered and are not available for use to purchase additional vaccines. We need to tentatively increase the fee for flu shots to \$30 so that we can anticipate the increased revenue to cover the cost of the vaccine. Mr. Daniell moved to increase the fee of flu shots to \$30.00 pending the increased cost of the vaccine. Second Mr. Powell. Motion carried.

Dr. Meckstroth requested an executive session to discuss a personnel request for salary review. Mr. Powell moved the Board to executive session at 8:50 p.m. Second Mr. Daniell.

Mr. Antill	Aye
Mr. Daniell	Aye
Mr. Powell	Aye

Mr. Daniell moved the Board from executive session at 9:15 p.m. Second Mr. Powell.

Mr. Antill	Aye
Mr. Daniell	Aye
Mr. Powell	Aye

Mr. Powell moved to increase salary for Renee Robinson by \$0.50 per hour beginning with the next pay period. Second Mr. Daniell. Motion was defeated by a vote of 1 – 2 with Mr. Antill casting the deciding vote.

The meeting was adjourned at 9:20 p.m.

Respectfully submitted,

Kathleen Meckstroth, Secretary

Wilbert Antill, President