

Washington County Board of Health  
Meeting Minutes  
May 12, 2009

The regularly scheduled meeting of the Washington County Board of Health was called to order by President Wilbert Antill at 7:12 p.m. with the following members present: Wilbert Antill, Richard Daniell, Bob Powell, Jim Rodgers. Dr. Todd Myers and alternate Steve Johnson were absent. Staff present: Valerie Betkoski, Ken Robinson, Jeannie Farnsworth, Dr. Kathleen Meckstroth

Mr. Rodgers moved that the minutes of the April meeting be approved as mailed. Second Mr. Powell. Motion carried.

Ms. Farnsworth presented the financial report. She explained a new report form that was included in the packet. This report summarizes the program costs per department. The Board expressed its appreciation for the new report.

Budget action requests dated 3/16/09; 4/17/09; 4/23/09; 4/28/09; 5/6/09; and 5/7/09 were presented for approval. Mr. Daniell moved approval. Second Mr. Powell. Motion carried.

The list of bills paid was presented for review and approval. Mr. Powell moved approval. Second Mr. Rodgers. Motion carried.

Dr. Meckstroth presented the Health Commissioner's report as previously distributed. She explained that she is still awaiting a response from OPERS regarding the payment due for retired employee, Barbara Guckert. Mr. Powell moved that at least a portion of the amount (from \$5,000 to \$7,000) should be paid toward the amount owed. Second Mr. Daniell. Motion carried. Dr. Meckstroth was instructed to follow-up on partial payment of the amount due.

Ms. Betkoski presented the Public Health Nursing report. She explained that the past several weeks have been occupied with follow up on H1N1 cases. Currently, 11 cases have been confirmed in Ohio but no cases have been found in Washington County. Several individuals were reported as possible cases but did not meet the case definition as developed by CDC.

BCMh is moving forward with potential to complete billings for the past few months. Bethany Gaul, BCMh nurse, has completed training with the consultant and will begin billing within the next week. The plan is to bill on the 15<sup>th</sup> and 30<sup>th</sup> of each month. Linda Wrege will work with Bethany on processing the billing.

Healthy Happenings has been scheduled for July 9 but will be less involved than last year. Sports physicals will be offered for \$10. Immunizations will also be emphasized. A rabies clinic will be held later in the afternoon.

Ken Robinson presented the Environmental Health report. A subdivision (Brackenridge Addition) being developed by Bob Allen was presented for review and approval. Mr. Rodgers moved approval. Second Mr. Powell. Motion carried.

Refunds were requested for the following:

Grandview Township sewage permit \$275.00. In the past, the Board of Health has waived the local portion of the township permit. The state fee must be collected.

Jeanne Wetz-Elswick License for mobile food operation. The mobile unit was sold prior to its use but after the license was obtained. The new owner will be licensing the unit under a new name and in a different location. Amount to be refunded \$134.00

Mr. Powell moved approval of refunds. Second Mr. Daniell. Motion carried.

No requests were made for out of county meetings.

Old Business: None

New Business: Dr. Meckstroth explained the positions held by staff members within the health department and how it could affect the daily operations should any employees be laid off. Her recommendation for the remainder of the year would be to establish a furlough policy for employees with full time employees having five furlough days and part-time (32 hours per week) having four furlough days from July 1 through December 31. This is a recommendation for this year only. It was also recommended that should revenue exceed expectations and projections, the salary lost through furlough could be awarded in early December. The Board felt that this was a suggestion worth considering but wanted more information on what the bottom line would be in savings as well as what it would mean to each individual employee. They also instructed Dr. Meckstroth to inform the employees of this idea and gather input on reactions from the employees before any decision could be made.

Mr. Daniell moved the Board into executive session at 9:20 p.m. in order to discuss the Health Commissioner's job performance. Second Mr. Powell.

Mr. Antill	Aye	Mr. Daniell	Aye
Mr. Powell	Aye	Mr. Rodgers	Aye

Mr. Rodgers moved the Board from executive session at 9:50 p.m. Second Mr. Daniell.

Mr. Antill	Aye	Mr. Daniell	Aye
Mr. Powell	Aye	Mr. Rodgers	Aye

The meeting was adjourned at 9:55 p.m.

Respectfully submitted,

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Kathleen Meckstroth, Secretary

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Wilbert Antill, President