

Washington County General Health District  
Board of Health  
Meeting Minutes  
September 9, 2008

The regularly scheduled meeting of the Washington County Board of Health was called to order by the President Wilbert Antill at 7:08 p.m. with the following members in attendance: Wilbert Antill, Richard Daniell, Dr. Todd Myers, and Steve Johnson, alternate. Absent: Bob Powell, Jim Rodgers

Mr. Daniell moved approval of the minutes of the August Board meeting. Second Mr. Johnson. Motion carried.

Ms. Farnsworth presented the financial report. Most funds are on target for projected revenue for this fiscal year. There will be required adjustments and reductions in the sewage fund to reflect the reduction in number of permits issued. The plumbing fees are on target and several large permits are pending.

The list of bills was presented for payment. Dr. Myers moved approval. Second Mr. Daniell. Motion carried.

A list of budget items was presented for approval. These included cash advances in the PHI fund; advances to the General Fund; and the payback from the CVH fund into the General Fund. Mr. Daniell moved approval. Second Dr. Myers. Motion carried.

The reconciliation reports were available for review. The health department records agree with those of the county auditor. The bank reports still show the same amount out of balance that has existed over the past few months. Ms. Farnsworth continues to work on the documentation to rectify this discrepancy.

Dr. Meckstroth presented the health commissioner's report as distributed. In addition, she noted that the dental consultants had submitted a report on their visit and that she would summarize their recommendations for the Board. Mr. Daniell asked if there had been further comments from Dr. Jackson's visit to the Health Department. Dr. Meckstroth has not heard from Dr. Jackson since his visit.

Ms. Betkoski presented the public health nursing report. Clinic numbers show a slight increase. The CVH program has been quite active and is working on a new Biggest Loser contest among four banks in the Marietta area. The grant for continued funding is due October 6. The first flu shot clinic will be held as a drive-thru on October 13 from 9 – 4 at the Health Department. Flu shots will again be \$20.

Mr. Robinson presented the environmental health report. 12 and 18 month inspections are currently due and Ken is following up on these inspections. He has completed about 15 and found two problems so far. On one system the pipe had come out of the tank. On the other, the owners could not find the valve to switch fields.

Two variances were presented for approval.

1. Mrs. Polly Smith of State Route 555, Little Hocking requested a variance to connect a second manufactured home to the existing aeration sewage treatment system. The system was originally installed in 1998. Her son is working on financing a new home and the variance is requested for a six-month period of time. The environmental health program recommended the variance with Mrs. Smith paying a \$50 consultation fee to ensure that the system is working properly. The variance will be limited to a six-month period only. Mr. Daniell moved approval. Second Dr. Myers. Motion carried.

2. Mr. Wepler, located on Schoolhouse Road, Little Hocking also requested a variance. This property has two single wide manufactured homes that were connected to one septic system. As a result of a nuisance complaint. Mr. Wepler was required to vacate one of the homes to minimize water flow and abate the sewage nuisance. According to Mr. Wepler, the two homes had been on the same system since 1982 when Mr. Wepler's parent purchased the property. The Health Department was unable to find records of any permits for this property. A replacement system could be installed that was larger than the existing system and could service both manufactured homes. The Health Department would recommend that if the system fails, one of the homes would be vacated. Mr. Wepler had previously rented one of the homes and the loss of this income has posed an economic hardship. Mr. Wepler would be required to obtain a sewage treatment system permit. It was further recommended that the system be pumped every three years. Mr. Daniell moved approval. Second Dr. Myers. Motion carried.

Out of County meetings: The following list of out of county meetings was presented for approval:

Fall Health Commissioners' Conference, October 21-24, Columbus  
(Meckstroth)

Registration \$285, per Diem, time and travel

OPHCS Training, Cambridge, September 23 (Wrege)

Time and travel

Health Educators' Institute, October 15-17, Loudonville (Witschey)

Registration \$170, per Diem, time and travel

Mr. Johnson moved approval. Second Mr. Daniell. Motion carried.

Unfinished Business:

The personnel policy regarding availability of dental services for health department staff was presented with revisions. After discussion as to what this

could mean for both employees and the down time the clinic sees, Mr. Daniell moved approval. Second Mr. Johnson. Motion carried. It was noted that the procedure should include checking with staff when openings occur so that the clinic staff does not experience large gaps in appointment schedules.

New business:

Dr. Meckstroth was approached by the Ohio Department of Health to take on the smoking ban enforcement for Marietta. ODH was to send a contract regarding Washington County's role, but this has not been received. No action will be taken by the Board until a contract is available for review.

Ms. Linda Wrege, receptionist and registrar has requested to go to a 32 hour work week, working Tuesday through Friday. Mr. Daniell moved approval. Second Mr. Johnson. Motion carried.

Ms. Barbara Guckert, BCMH nurse is planning to retire around January 31, 2009. She is offering to reduce her current hours so that the health department can hire a part-time nurse for training in this position. Ms. Guckert is in the best position to provide training and to introduce a new nurse to the families she serves. Dr. Myers moved that a trainee (RN) be hired for this program beginning with 10 hours per week with the potential for full time employment after the first of the year. Second Mr. Johnson. Motion carried.

Dr. Meckstroth also informed the Board of potential for back payment of PERS for Ms. Guckert based on contracts she held with the health department prior to her employment in 1996. Further information will be forwarded to the Board as it becomes available.

There being no further business, the board was adjourned at 9:05 p.m.

Respectfully submitted,

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Kathleen Meckstroth, Secretary

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Wilbert Antill, President