

Washington County Board of Health
Board Meeting
Minutes
March 11, 2008

The regularly scheduled Washington County Board of Health was called to order by President Wilbert Antill at 7:00 p.m. on Tuesday March 11, 2008. Board members present: Wilbert Antill, Richard Daniell, Bob Powell, and Steve Johnson, Alternate. Board members absent: Jim Rodgers, Dr. Todd Myers. Staff present: Dr. Kathleen Meckstroth, Valerie Betkoski, Ken Robinson, and Jeannie Farnsworth.

Mr. Daniell moved the approval of the minutes of the February 12, 2008 meeting. Second Mr. Powell. Motion carried.

Ms. Farnsworth presented the fiscal report for review. \$50,000 advance was received from the county. Food service licenses were due March 1 so this fund accounts for most of the environmental health receipts. First quarter payments for Cardiovascular Health, Dental Sealant, and Dental Clinic grants have been received. The second quarter Public Health Infrastructure grant report has been filed and the department is waiting for the third quarter payment in this fund.

Budget actions were requested for changes in the dental sealant grant, appropriations of funds in Medical Reserve Corps fund and Health Living fund, and advances out of the PHI fund to the General fund. Mr. Daniell moved approval. Second, Mr. Powell. Motion carried.

The list of bills to be paid was presented for approval. Although the total of bills is over \$60,000, over half (\$32,000) was expended to fulfill contract obligations with Meigs and Athens Counties through the Cardiovascular Health Grant. Bills also reflect final payments on the Honda CRV. Mr. Powell moved approval. Second Mr. Daniell. Motion carried.

Dr. Meckstroth presented the Health Commissioner report. A written report had been provided to each Board member. The Board raised the question of the amount of PHI funding the state receives and the little amount of subsidy Washington County receives. Dr. Meckstroth explained that PHI and state subsidy are from two separate funding sources. PHI is a federally funded grant program for preparedness and public health infrastructure. \$11.4 M of the funding the Ohio Department of Health receives is returned to county health departments. This is the money referred to in our budget as PHI fund. The money is appropriated based on a formula of 55% base funding to each county, 40% based on population, and 5% on critical sites of which only one is identified for Washington County. In the new grant application Washington County is scheduled to receive \$98,384. An additional \$100,000 is received for regional coordination across 11 counties. The state subsidy is funded to the Ohio

Department of Health for distribution to all local health departments through the state's general fund. This is set by the legislature and amounts to \$0.27 per capita.

Ms. Betkoski presented the Public Health Nursing report. During 2007 over 6,500 patients were seen in all clinics sponsored by the health department. Over 450 clients were served through the satellite clinics.

Mr. Robinson presented the Environmental Health report. An installer's meeting was held on March 6. Twenty-six attended this meeting including installers and pumpers. The average number of septic permits over the last two years was 235.

A refund was requested by John Smith, Southport for a well permit. The well was not installed and it was determined that it was not needed. Refund request was for \$90.00 (\$50 state fee could not be refunded). An additional request for refund was requested for an overpayment on food vending license, amount to be determined with review of the license. Mr. Powell moved approval of the requests. Second Mr. Daniell. Motion carried.

The following out of county travel was presented for approval:

HB187 Training, Athens, April 3 (Meckstroth)

Time and travel only

DON Quarterly meeting, Columbus, Mar 21 (Betkoski)

Time and travel only

HIV OpScan training, Portsmouth, April 8 (Shaffer, Betkoski)

Time and Travel only

Advocacy Conference, April 15-16, Columbus (King)

Registration \$159, per Diem, time and travel (grant funded)

Mr. Powell moved approval, Second Mr. Daniell. Motion carried.

No unfinished business was presented.

New Business: The annual budget for the District Board of Health fund was presented for approval. This is a balances budget based on anticipated revenue for the general fund. There is no increase in the allotment received through inside millage. Mr. Powell moved approval. Second Mr. Daniell. Roll call vote:

Mr. Antill Aye

Mr. Daniell Aye

Mr. Powell Aye

Motion carried.

The FMLA policy was presented for approval. Mr. Daniell questioned whether the Health Department is obligated to follow FMLA since it has fewer than 50 employees. Ms. Farnsworth explained that the Department of Labor considers the health department part of the county on this issue. The request was made

that the information from the Department of Labor be put in writing to the Board of Health. The approval of the policy was tabled until the April meeting.

Dr. Meckstroth had presented the Board of Health with four questions for their consideration in preparing for the future of the Health Department. She was asked to provide a list of programs the Health Department provides to the Board members. She will prepare this prior to the next meeting.

There being no further business the meeting was adjourned at 8:55 p.m.

Respectfully submitted,

Dr. Kathleen Meckstroth
Secretary

Wilbert Antill
President